



Meeting Minutes
January 21, 2026

Attendance

- **Board Members Present:** President Carla J., Secretary Page N., Treasurer Brenda K., Claire R., Leona O., Laurie B., Tom D.
- **Absent:** Vice President Brandi A., Stacey S.
- **Staff Present:** General Manager John R., Board Admin Laura G.

1. Call to Order: The meeting was called to order by President Carla at 6:29 PM. Carla confirmed a quorum was present.

2. Agenda Review: Leona added a question to the Outreach Committee section. No other changes were made.

3. Consent Agenda: Carla presented the Consent Agenda, which included the minutes of the December 2025 board meeting, new member applications, and stock repurchase requests. Page moved to approve the consent agenda. Second by Laurie. The motion carried.

4. Board Business

- **Actions without Meetings:** None.
- **Operations Report:**
 - John reported on the decision to close JFC on Friday, January 23rd, for the Day of Truth and Freedom. He recognized the decision's alignment with JFC's values, its financial impact, future implications, and the degree of staff support. The decision was made without Board consultation due to time sensitivity and in accordance with JFC's Bylaws and Policy Register. A procedure was discussed for future time-sensitive decisions where Board input is desired.
 - Brenda moved, seconded by Claire, a resolution supporting the GM and Leadership Team's decision to close JFC on January 23, 2026, for the Day of Truth and Freedom. The motion carried unanimously.
 - John had pre-prepared the regular monthly operations report, which board members reviewed prior to the meeting. John answered additional questions from board members.
- **Financial Benchmark report:** Brenda presented key figures from the January financial benchmark report, with focus on gross margin in the second quarter.
- **Welcome new board members:** Carla welcomed new board members, Laurie and Tom.



- **Nominate and Approve 2026 Officers:** Carla proposed a slate of officers for 2026:
 - President, Carla J.
 - Vice President, Brandi A.
 - Secretary, Page N.
 - Treasurer, Brenda K.

Carla moved to approve this slate. Second by Leona. The motion carried without objection.

- **Review conflict of interest policy:** Board members reviewed the Policy Register Section C5 (Directors' Code of Conduct) prior to the meeting. All board members will sign a digital conflict of interest form after the meeting.
- **Review annual calendar:** The board meeting schedule will remain the same (the third Wednesday of each month.) Tasks assigned to individuals to schedule the next semiannual board retreat.

5. Board Committee Updates:

- **Education:** Page proposed new language for section C6 of the Policy Register concerning a director's leave of absence from the board. Leona moved to accept the revision. Seconded by Brenda and the motion passed.
- **Outreach:** Leona presented several items concerning new director orientation. Tasks were assigned to individuals.
- **Events:** Did not meet.
- **Finance:** Did not meet.

6. Follow up to December Executive Session: John updated the board on ongoing special projects. Tasks were assigned to individuals.

7. Review Calendar and Tasks

8. Adjournment: The meeting was adjourned by Carla at 7:35pm.

**Next meeting is February 18, 2026 at 6:30pm
at 500 Water Street**