



Meeting Minutes
February 18, 2026

Attendance

- **Board Members Present:** President Carla J., Vice President Brandi A., Treasurer Brenda K., Claire R., Leona O., Laurie B., Tom D., Stacey S.
- **Absent:** Secretary Page N.
- **Staff Present:** General Manager John R., Board Admin Laura G.

1. Call to Order: The meeting was called to order by President Carla at 6:34 PM. Carla confirmed a quorum was present.

2. Agenda Review: Carla added an item under Board Business to discuss the resignation of Board Secretary, Page N.

3. Consent Agenda: Carla presented the Consent Agenda, which included the minutes of the January 2026 board meeting and new member applications. Carla proposed a small change to January 2026 minutes. Leona moved to approve the consent agenda. Second by Claire. The motion carried.

4. Monitoring Reports: John had pre-prepared the B1 and B3 reports, which board members reviewed prior to the meeting. John answered questions from board members. Brenda moved to approve the B1 and B3 reports.. Second by Laurie. The motion carried.

5. Board Business

- **Actions without Meetings:** None.
- **Resignation:** Carla presented the resignation letter of board Secretary, Page N. Brandi moved to accept Page's resignation. Second by Leona. The motion carried.
- **Operations Report:** John had pre-prepared the operations report, which board members reviewed prior to the meeting. John answered additional questions from board members, with additional follow-up discussion.
- **Financial Benchmark report:** Brenda proposed deferring to email discussion if individuals had questions on the February Benchmark report. There were no objections.
- **Filling Board Vacancy:** Carla led a brief discussion about recruiting another board member to fill the remainder of Page's term. Tasks assigned to individuals.
- **Electing New Secretary:** Carla motioned to elect Claire R. to the position of board Secretary for 2026. Second by Brandi. There were no objections and the motion carried.



- **Board Retreat planning:** The April board meeting will be moved to Sunday, April 19 2026 from 12:00-12:30pm to coincide with the spring board retreat.

6. Board Committees:

- **Proposal for Restructuring Committees:** Carla had pre-prepared a draft Board Committee Structure Manual, which board members reviewed prior to the meeting. The manual proposed a consolidation of board committees and clarified the board's role. Stacey motioned to approve the updated Board Committee Structure Manual. Second by Claire. There were no objections and the motion carried.
- **Committee Appointments:** Carla led a discussion to confirm committee appointments for 2026. The following committees were formed:
 - Finance: Brenda (Chair), and Carla
 - Board Education: Claire (Chair), Tom, and Leona
 - Board Engagement and Governance Events: Brandi (Chair), Stacey, and LaurieCarla moved to approve these committee appointments for 2026. Second by Brenda. There were no objections and the motion carried.

7. Review Calendar and Tasks

8. **Executive Session Follow-up:** John updated the board on ongoing special projects.

9. **Adjournment:** Carla adjourned the meeting at 7:53

**Next meeting is March 18, 2026 at 6:30pm
at 500 Water Street**